



CONDUCT OF CHAPTER MEETINGS PRATICUM SMSU AG BOWL 2024

1. Which one of the following subsidiary motions should be proposed if you wanted to change the wording of a main motion?
 - a. Postpone Indefinitely
 - b. Commit (or Refer)
 - c. Amend
 - d. Previous Question

2. The basic form of motion by which business is introduced is a(an)
 - a. Main motion.
 - b. Incidental main motion.
 - c. Privileged motion.
 - d. Subsidiary motion.

3. If a rising vote is not decisive, a counted vote can be ordered by
 - a. Anyone in attendance without a second.
 - b. The secretary.
 - c. The chair or the assembly.
 - d. The parliamentarian.

4. A chairman may take an affirmative vote by saying
 - a. "All those in favor say aye."
 - b. "All in favor, say aye."
 - c. "Those in favor of the motion, say aye."
 - d. Any of the above.

5. The basic form of motion by which business is introduced is a (an)
 - a. Main motion.
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 - c. Privileged motion.
 - d. Subsidiary motion.

6. If two secondary motions and a main motion are pending at a time, which motion is the immediately pending question?
 - a. The main motion
 - b. The first secondary motion stated by the chair
 - c. The motion most recently stated by the chair
 - d. They are all immediately pending questions.

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7. A motion to postpone indefinitely can be used when a member wishes to
 - a. Avoid an embarrassing matter.
 - b. Postpone the motion to a later time.
 - c. Postpone the motion to the next meeting.
 - d. Change the motion to make it more germane.

8. Which motion would you propose if you wanted to close debate and vote immediately on a pending motion?
 - a. Postpone Definitely
 - b. Previous Question
 - c. Lay on the Table
 - d. Amend

9. Most incidental motions
 - a. Are not debatable.
 - b. Are always debatable.
 - c. May be debated if permission is granted by the chairman.
 - d. May be debated after they are amended.

10. A member may call the chair's attention to a breach of rules by immediately
 - a. Calling out "Question!"
 - b. Rising to a Point of Information.
 - c. Proposing a motion to Suspend the Rules that are being violated.
 - d. Making a Point of Order.

11. One standard descriptive characteristic deals with precedence. The main motion ranks the lowest, and this means that it
 - a. Takes precedence over all other motions.
 - b. Can be debated in detail before being proposed.
 - c. Takes precedence over no other motions.
 - d. Has a higher precedence than subsidiary motions.

12. Assume that your organization holds business meetings less often than quarterly. How can a main motion go over to the next session?
 - a. Make the motion a special order.
 - b. Refer the motion to a committee to report at the next meeting.
 - c. Table the motion and take it from the table at the next meeting.
 - d. Make a motion to reconsider the motion and it will be taken up at the next meeting.

13. When a main motion and a motion to postpone the main question indefinitely are pending, the first vote is taken on the
- Main motion.
 - Motion to postpone indefinitely.
 - Amendment.
 - None of the above. The chair makes the decision which is dependent on the worth of each amendment.
14. The motion to Postpone Indefinitely can
- Be laid on the table.
 - Go to committee with the main motion.
 - Be moved only when the main motion is pending.
 - Be applied to all subsidiary motions.
15. If you were the presiding officer, what would be the next step you would pursue after an amendment to a main motion was adopted?
- More new business
 - A motion to adjourn
 - Debate on the adopted amendment
 - Debate on the amended main motion
16. Assume a main motion is pending that you feel should be put off until the next meeting. What should you do?
- Obtain the floor and say, "I move to postpone the main motion to our next regular meeting."
 - Obtain the floor and say, "I move to postpone the main motion indefinitely to our next regular meeting."
 - Obtain the floor and say, "I move to table the motion to our next regular meeting."
 - Obtain the floor and say, "I move to rescind the motion to our next regular meeting."
17. A Recess may be taken to
- Count ballots.
 - Secure information.
 - Allow for informal consultation.
 - All of the above.
18. Assume that a member at a meeting is debating the main motion while an amendment is the immediately pending question. What could you do to stop the member from speaking on the main motion?
- Rise, and without obtaining the floor say, "I rise to a point of order."
 - From your seat, and without obtaining the floor say, "Point of information."
 - Obtain the floor and say, "I rise to a question of privilege."
 - Rise, and without obtaining the floor say, "I rise to a parliamentary inquiry."

19. An example of a legal method of voting other than a voice vote is by
- Ballot.
 - Roll call.
 - Conducting a standing vote.
 - All of the above.
20. If a member calls for a Division when a voice vote is obviously a majority, the chairman should
- Conduct the rising vote.
 - Declare to the assembly that the call for a Division is dilatory.
 - Conduct another voice vote because it is faster.
 - Conduct a rising, counted vote and enter the votes in the minutes.
21. Before a motion may be debated upon by the assembly, it must be
- Amended.
 - Explained by the chair regarding its merits.
 - Debated by the maker of the motion and then seconded.
 - Made, seconded, and stated by the chair.
22. In order to have a majority vote with 51 votes cast, there must be an affirmative vote of at least
- 25.
 - 26.
 - 27.
 - 34.
23. Which officer handles preparing refreshments for a meeting
- Reporter
 - Sentinel
 - Chaplin
 - Chairman
24. All chapter officers must know
- Knowledge and understanding of the chapter, state, and national bylaws and constitutions
 - A working knowledge of parliamentary procedure
 - The willingness to memorize official ceremonies
 - All of the above
25. Which office is associated with the Plow
- Secretary
 - Parliamentarian
 - Historian
 - Vice-President